



Upperville Colt & Horse Show, Inc.
2021 APPLICATION FOR VENDOR / CONCESSION SPACE

Applications Open Feb 28th and Close April 30th

NAME OF CONCESSION: _____

NAME OF CONTACT PERSON: _____

MAILING ADDRESS: _____

PHONE: _____ EMAIL: _____

WEBSITE: _____ TYPE OF PRODUCT: _____
(food vendors – please attach a menu)

NAME of AUTHORIZED AGENT attending show: _____

CELL PHONE of AUTHORIZED AGENT attending show: _____

EMAIL of AUTHORIZED AGENT attending show: _____

ANTICIPATED DATE AND TIME OF ARRIVAL: _____

Weekly rental on Hunter Side or Jumper Side
(Monday thru Sunday)

10' x 10' Space - \$750 _____

10' x 20' Space - \$900 _____

20' x 20' Space - \$1500 _____

Check Preferred Location

Hunter Side _____

or

Jumper Side _____

SUNDAY Rental ONLY on 10' x 10' space in Jumper Side Vendor Village: \$250 _____

Additional Fee for living in unit: \$100 _____ Camper Fee: \$300 _____

There is NO ADDITIONAL CHARGE for Water or Electricity.

Please check if you require Water _____ Electricity _____ Circle one: 110V or 220V

The Upperville Colt and Horse Show, Inc. reserves the right to charge an additional fee for excessive use of water or electricity.

TOTAL ENCLOSED FOR UCHS VENDOR SPACE \$ _____

TOTAL ENCLOSED FOR VA TENT RENTAL \$ _____

THE SECTION BELOW MUST BE COMPLETED

Tent Rentals and Over Sized Spaces

If you plan to rent a tent, please write a *separate check* for the tent rental fee made payable to VA Tent Rental and mail with your application.

I plan to rent a tent Y N Indicate size _____

Tent Rental – **payable to VA Tent Rental** (Tent rental pricing available at www.upperville.com/vendor-village)

I provide my own tent Y N Indicate size & style: _____ PLEASE ATTACH PHOTO

NOTE: Your tent is subject to safety inspection and may be rejected by management if deemed unsuitable.

I plan to bring a mobile unit / sales trailer to occupy my concession space Y N

Indicate size: _____ PLEASE ATTACH PHOTO

Weekly vendors who rent tents from VA Tent Rentals have the option of moving to the Vendor Village on the Jumper side on Sunday. There is no additional charge for the space, however there is a fee for VA Tent Rentals to move your tent. (See tent rental prices/moving fee)

Additional Fee for Oversized Spaces or Nonstandard Sizes will be Determined on Individual Basis

Application Acceptance

**WE RESERVE THE RIGHT TO ACCEPT OR REJECT THIS APPLICATION.
ACCEPTED, COMPLETED APPLICATIONS WILL BE GIVEN PRIORITY.**

An Application will be considered COMPLETE when all of the following items are received:

- Completed application
- Full payment with separate checks for Upperville Colt & Horse Show, Inc. and, if applicable, VA Tent Rental. Call (540) 687-5740 to pay UCHS, Inc. by credit card
- Certificate of General Liability Insurance with Upperville Colt & Horse Show 8300 John S. Mosby Hwy. Upperville, VA 20184 listed as additional insured

ALL FEES MUST BE PAID PRIOR TO SPACE ASSIGNMENT AND SET-UP.

FOOD VENDORS MUST HAVE ALL NECESSARY PERMITS TO COMPLY WITH LOUDOUN (Jumper Side) OR FAQUIER (Hunter Side) COUNTY’S REQUIREMENTS PRIOR TO ARRIVAL ON THE GROUNDS.

Mailing Completed Application

Mail to: PO Box 239, Upperville, VA 20185 or email: vendors@upperville.com

FOR OFFICE USE ONLY			
AMT REC'D: UCHS \$ _____	VTR \$ _____	DATE REC'D: _____	COI: _____
CK # UCHS _____	VTR _____	DATE COMPLETE _____	SPACE # _____